ESTIMATE

Estimate no.

Date

Valid until

FROM

Business name

Address

Phone / email

PREPARED FOR

Customer name

Address

Phone / email

Job address

Planned start date

SCOPE OF WORK

List rooms, bathrooms, cleaning frequency and whether supplies are included. Distinguish standard, deep and move-out cleaning.

Description	Unit	Qty	Rate	Amount
Studio/1BR Apartment	each			
Deep Clean (Small	each			
Inside Oven	each			
Weekly Service	each			
Post-Construction Clean (Small	each			

NOT INCLUDED

State whether dishes, laundry, interior appliances and high-access work are excluded.

Subtotal

Tax rate (%)

Tax

Total

Deposit to book (if any)

CUSTOMER APPROVAL

I accept this estimate and the scope of work above.

Signature

Printed name

Date