ESTIMATE

Estimate no.

Date

Valid until

FROM

Business name

Address

Phone / email

PREPARED FOR

Customer name

Address

Phone / email

Job address

Planned start date

SCOPE OF WORK

Describe each task, quantities, estimated labor basis and materials supplied by each party.

Description	Unit	Qty	Rate	Amount
Standard Hourly Rate	hour			
Door Knob/Lock Install	each			
Drywall Patch (small	each			
Fence Repair (per board	each			
Faucet Replacement (kitchen	each			

NOT INCLUDED

Identify specialist work, hidden damage and changes that require a revised quote.

Subtotal

Tax rate (%)

Tax

Total

Deposit to book (if any)

CUSTOMER APPROVAL

I accept this estimate and the scope of work above.

Signature

Printed name

Date