INVOICE

Invoice no.

Invoice date

Due date

FROM

Business name

Address

Phone / email

BILL TO

Customer name

Address

Phone / email

Service address

Date(s) of service

WORK COMPLETED

List items or assessed volume, access, stairs, loading and disposal arrangements.

Description	Unit	Qty	Rate	Amount
Minimum Load (up to 1/8 truck	each			
Couch/Sofa	each			
Hot Tub Removal	each			
Additional Labor (per man	hour			
1/3 Truck Load	each			

HOW TO PAY

Who to make a check out to, bank transfer details or a pay link, and any late fee.

NOTES

Subtotal	
Tax rate (%)	
Tax	
Total	
Amount paid	
Balance due	