INVOICE

Invoice no.

Invoice date

Due date

FROM

Business name

Address

Phone / email

BILL TO

Customer name

Address

Phone / email

Service address

Date(s) of service

WORK COMPLETED

List rooms or surfaces, preparation, coat count, paint specification and protection of surrounding areas.

Description	Unit	Qty	Rate	Amount
Small Room (up to 100 sqft	room			
Wall Painting (per sqft	sq ft			
House Exterior (up to 1,500 sqft	each			
Drywall Repair (small	each			
Pressure Wash Exterior (per sqft	sq ft			

HOW TO PAY

Who to make a check out to, bank transfer details or a pay link, and any late fee.

NOTES

Subtotal

Tax rate (%)

Tax

Total

Amount paid

Balance due