INVOICE

Invoice no.

Invoice date

Due date

FROM

Business name

Address

Phone / email

BILL TO

Customer name

Address

Phone / email

Service address

Date(s) of service

WORK COMPLETED

Identify pool size, visit frequency, testing, cleaning and chemical arrangements.

Description	Unit	Qty	Rate	Amount
Weekly Pool Cleaning	month			
Filter Cleaning	each			
Twice-Weekly Pool Service	month			
Green Pool Recovery (light	each			
Variable-Speed Pump Replacement	each			

HOW TO PAY

Who to make a check out to, bank transfer details or a pay link, and any late fee.

NOTES

Subtotal	
Tax rate (%)	
Tax	
Total	
Amount paid	
Balance due	